

Osage County Commission Meeting Minutes
July 23rd, 2019

Meeting called to order by Presiding Commissioner Darryl Griffin at 08:30 AM

Meeting opened with Pledge of Allegiance

District 1 Commissioner John Glavin present

District 2 Commissioner Larry Kliethermes present

Media - HB Dodds

Chief Deputy Clerk – Amber Hamilton

Present for all or part of the meeting: Vernon Brand, Valerie Prater, Nicci Bouse, Andi Rice, Ron Kempker, Cindy Hoffman and Sheriff Bonham.

Approval of the Agenda and Minutes:

District 2 Commissioner Larry Kliethermes moves to approve the Agenda and Meeting Minutes, seconded by District 1 Commissioner John Glavin, followed by 3 ayes in a roll call vote.

Bills, Notes and Communication:

Timesheets were approved 1st District Commissioner Glavin made a motion, 2nd District Commissioner Kliethermes seconded the motion, followed by 3 ayes in a roll call vote.

Meetings:

-Extension Meeting to be held Tuesday, July 23, 2019 at 6:30 p.m. in the Commission Meeting room.

-County Clerk is in preparation for budget amendments

-July 31st, 2019 1:00PM-3:30PM all department heads to meet with Commission and Amanda Grellner to review/change employee handbook/manual.

-Commission to do a walk through the Courthouse, Annex Building and Road and Bridge Shed to check maintenance and try to see if they have any liability issues. August 1st, 2019 during the Commission meeting.

-August 27th-30th, MACCEA conference to be held at the Lodge of Four Seasons at Lake of the Ozarks.

-MAC Conference to be held November 17th-19th, 2019 in Osage Beach.

Old Business:

New Business:

-Department forms will be discussed next Tuesday, July 30th, 2019.

-1st District Commissioner Glavin made a motion to pull money from the tax fund for the bridge on CR 631, 2nd District commissioner Kliethermes seconded the motion, with 3 ayes in a roll call vote.

-Commission looked over expenditure report.

-Commissioner Glavin asked how they were doing on the Health Insurance. Griffin stated it shows 51% and we are half way through the year so it should be fine.

-Commissioner Kliethermes received email about court house renovations. Jay Berendzen from PBA Architecture will be here Thursday, August 8th, 2019 for a scope of work and budget for roofing, tuck pointing, baluster, ceiling plaster repair, plaster repair, structural repair.

911/EMA:

-FYI FEMA is going to be set up at St. George this Friday, Saturday and Monday from 8:00AM to 7:00PM

-Commission will be receiving invoices regarding the lightening strike that took place last week. Rice stated it would probably be best to hold on to the bills before submitting it to insurance since there is a \$1,000 deductible.

-Rice asked about TSheets. Rice stated that some of the employees were confused why time was adjusted on the timesheet. Rice asked if there was a report that could be done to reflect those changes. Chief Deputy Hamilton stated that changes are only made at the end of the payroll to make sure the times reflect 15-minute increments. Hamilton stated that when changes are made to an employee's timesheet a note can be added to the days that have had changes made. Rice does not agree with changing the time on regarding a certain day. Hamilton then explained several times to Rice that the only time changes are made is when there is time that

is not in a 15-minute increment. County Clerk Bouse then stepped in and stated that if Rice is not comfortable with the time changes then she can just take over and the County Clerk's Office will no longer handle it. Commission agreed that when changes are made that a note can be added to certain days that have been adjusted.

-Rice asked commission to sign 2 birthday letters.

Recorder:

-Cindy Hoffman talked about spending some money out of her technology fund, there is a little over \$16,000.00 in the account. Hoffman received some quotes there is a Matt Deeken cabinet guy from here in town on 3 different things. She is kind of looking into doing to of those before the end of the year, one of them is a 5 foot cabinet, like a bookcase and that is like \$1,500.00 and then 2 years ago an extra workstation was put in for the public, going to have Deeken build a workstation for 2 computers along the windows which would cost \$895.00. Next year maybe she is wanting to do a wood bookcase cabinet behind the door to give more space for books which would give more room. Hoffman states she is running out of room. Adding the bookshelf will give space for like 80 books. Commission agreed that they were fine with the funds coming from the technology fund.

Road and Bridge:

-Foreman Kempker presented commission with road report for July 9th – 16th, 2019 and July 16th – 23rd, 2019.

-08 Grader is at Fabick getting bearings repaired due to the accident it was involved a few weeks ago, should hopefully be done Monday.

-Truck 32 is at Hatfield's due to wiring/programming issues. Hatfield's has been in communication with Peterbilt for assistance.

-Only 2 trucks in operation now.

-Whipper operators are in service now and new employees are doing great.

-Vegetation is growing up and they are working on getting it cleaned up.

-Kliethermes stated that the State is closing Hwy 133 as of July 26th, 2019.

-CR 501 is going to have heavy traffic so it needs to be graded and vegetation needs to be cleared.

-Glavin stated that CR 317 needs cleaned up between slabs.

-CR 261 has nasty potholes that need fixed.

-CR 314 has no gravel on it in some places.

-Slab on CR 416 needs to be replaced will talk with FEMA.

Sheriff:

-Commissioner Griffin gave ballot language to Sheriff for approval. Deputy Clerk Valerie Prater informed commission that the County Clerk's Office would still have to have some sort of certification submitted to the County Clerk's Office. Chief Deputy Amber Hamilton confirmed that even though the ballot language has been submitted the County Clerk's Office will still need a certified letter submitted. County Clerk Nicci Bouse stated that if the commission can give the county clerk staff, they could type it up and have the commission approve, sign and seal.

Other:

Public Comments:

-Vernon Brand spoke with commissioners regarding his County Road. He presented commission with a bill to give them an estimate as to what it costs to fix his driveway since the roads are not graded and the ditches are not cleaned out. Commissioners decided they would drive out there to take a look and come up with a solution.

Adjournment:

-With no further business, the meeting was adjourned at 10:19 AM. Motion to adjourn made by District 1 Commissioner John Glavin, seconded by District 2 Commissioner Larry Kliethermes, and followed by two ayes in a roll call vote.


Darryl Griffin
Presiding Commissioner