

# Osage County Commission Meeting Minutes

July 31, 2018

Commissioner Dudenhoeffer opened meeting at 08:34 AM

Meeting opened with Pledge of Allegiance

District 1 Commissioner John Glavin present

District 2 Commissioner Larry Kliethermes present

Voter Registration/Front Desk Clerk Leslie Goodenough on duty

Media represented by Jerri Voss

Present for all or part of the meeting: Darryl Griffin, Jerry Bryan, Ron Kempker, Jerry Baker, Eric Reichel, Andi Rice, Nicci Bouse, Amber Hamilton

## **Approval of the Agenda and Minutes:**

A motion to approve the agenda for July 31, 2018, and meeting minutes for July 26, 2018, was made by Commissioner Kliethermes, seconded by Commissioner Glavin, carried with three ayes in roll call vote.

## **Bills, Notes and Communication:**

Budget Minutes reviewed by commissioners, and moved to be approved by Commissioner Kliethermes, seconded by Commissioner Glavin, and followed by three ayes in roll call vote.

Liability checks reviewed and approved.

Checks for bills reviewed and approved.

## **Meetings:**

RCS made recommendations for best upgrade choices in software, email, hardware and other options that would be compliant, least liable, and most efficient for county offices. Funding for any upgrades will be revisited in 2019 budget discussions. First priority focus of any upgrades and improvements right now, is with Sheriff's Department.

911 CAD emergency medical dispatch software needed new addendum (Addendum B) applied, and for Addendum A to be discontinued. Movement to approve Addendum B. Copy of approved Addendum change on file in Clerk's office.

Budget amendment process continued; amount changes reviewed and verified by Commissioners and Deputy Clerk Nicci Bouse, to ensure accuracy of figures.

## **Old Business:**

## **New Business:**

## **Department Reports:**

**Road & Bridge:**

Submitted weekly commission report for July 24 – July 30, 2018.

Telephone lines having issues with phone service – AT&T, causing phones and fax lines to be temporarily out of service at Road & Bridge Office.

New staff training in progress, with veteran staff mentoring.

**Other:**

Letters and provisions of state bid locating tools –where one can go to find items needed for bidding will be stored at the county clerk’s office.

Purple Wave will have upcoming internet auction.

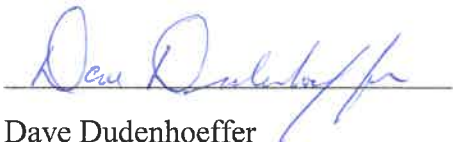
Meramec Regional meeting on August 14, 2018, at 3:00PM in St. James, MO, for Mobility Management.

Port Authority meeting for Heartland Port Authority of Central Missouri to consider port locations.

**Public Comments:**

**Adjournment:**

With no further business, a motion to adjourn the Commission Motion was made by Commissioner Glavin, and seconded by Commissioner Kliethermes, with three ayes in roll call vote. The meeting was adjourned at 11:32 AM.

A handwritten signature in blue ink, appearing to read "Dave Dudenhoeffer", is written over a horizontal line.

Dave Dudenhoeffer  
Presiding Commissioner

**Budget Meeting Minutes  
Osage County Commission  
July 31, 2018**

Commissioner Dudenhoeffer opened the meeting at 08:34 AM.

Meeting was opened with the Pledge of Allegiance.

1<sup>st</sup> District Commissioner John Glavin was present.

2<sup>nd</sup> District Commissioner Larry Kliethermes was present.

Voter Registration/Front Desk Clerk Leslie Goodenough was on duty.

Media represented by Jerri Voss

Present for all or part of the meeting: Darryl Griffin, Foreman Ron Kempker,  
Financial/HR/Deputy County Clerk Nicci Bouse, Deputy Clerk Amber Hamilton, 911 Director  
Andi Rice, Eric Reichel.

**Amendments to departmental budgets proposed as follows:**

**County Clerk:**

**County Clerk:** Current office expense budget of \$5,000.00 has been exceeded; already over \$6,000.00 to date. Propose to increase budget to \$10,000.00. Total increase of \$5000.

**Elections:** Increase poll worker/training budget to \$3,500.00, up from original budget of \$2,500.00. Increase poll rent budget to \$2,400.00, up from original budget \$1,200.00

Total increase of \$2200.00

**Surveyor:**

Current remonumentation budget \$3,000.00 exceeded. Propose to increase budget to \$5,500.00.

Total increase of \$2200.00

**Commission:**

Suggest to add a line item to current Budget.

Added expense of recorder's copier cost \$1,988.00. Propose to change budget to \$2,000.00

Total increase \$2000.00

**Other County Government:**

**(General Revenue)**

**Insurance, property liability, bonds:** Increase budget to \$50,000.00. Current budget of \$36,000.00 already exceeding \$43,000.00.

Total increase of \$13,458.80

**Employee Fringe Benefits:**

Not budgeted for 2018. Insert budget for Insurance/Medical Claims of \$18,000.00. Possible transfer of HS10 fund per Patrick's approval.

Insert budget for Workers' Compensation of \$13,000.00.

Insert budget for Unemployment of \$500.00.

Total increase of \$32,000.00

**Sheriff:**

**MODOT grants** estimated \$2,100.00

**Junior Deputy Program:** \$600.00 intake. Not including public donation. \$500.00 also incoming Budget at \$1,500.00 to increase to \$2,400.00.

Itemized line for Junior Deputy.

**K-9 Assistance Program:** costs \$21,000.00. Add new line item to budget. Probably not expend that amount in 2018. -Possibly hold fundraisers to prevent taxation to cover this cost.

**Fuel:** budgeted at \$30,000.00. Increase to \$32,000.00

Total increase of \$2000.00

**Treasurer:**

Amend revenue for unseen income

**SF49 Fund and JR60 Fund:** Increase to \$600,000.00 from \$575,000.00 & \$570,000.00

**GR01 Fund:** Increase to \$525,000.00 from \$515,000.00

**UT33 Fund:** Due to rollback miscalculations we need to decrease the property tax revenues by half of \$95,000.00 for 2018 and we will decrease the other half during 2019 budget. Revenue from \$330,250.00 to \$282,750.00. We need to increase the Transfers In from \$200,000.00 to \$247,500.00 and we will increase the other half during 2019 budget.

Total will balance out.

**Extension:**

**Youth Educator Position** – who received two raises through university to provide competitive salary for position—Budget at \$9,420.00. Extension proposes additional \$3,000.00 for remaining of 2018's calendar year to cover salary.

Total increase of \$3000.00

**Health Department:**

No budget amendments proposed.

**Assessor:**

Request to add a new line item Clear Basin Online for \$10,000.00.

Only 42% of budget expended so far.

Account currently holding: \$144,000.00

Submit new amendment for online mapping system will be self-sufficient in costs. GIS mapping technology owned by Clear Basin Software for appraisers and personal use online, which is drawing contract interest.

Bids for new software submitted to Unterrified Democrat for publishing.

--Use of new system will offset costs.

--Question of whether State Tax Commission approval needed for new software system.

Total increase of \$10,000.00

**Coroner's Office:**

Initial budget of \$5,000.00 exceeded for line item Inquest Costs. Proposal to amend budget for additional \$5,000.00.

Total increase of \$5,000.00

**Road & Bridge:**

**Office expenses:** electrical bills exceeding allotted budget. Proposed additional \$3,000.00 to cover office expenses for electrical bills.

**Uniforms:** Increase to \$6,000.00, from current budget of \$3,500.00

**Radio:** exceeding current budget by \$180.00. Proposed increase of \$1,000.00 for expenses and repairs.

Total increase of \$10,000.00

**Prosecuting Attorney:**

**Clerical salary expenditures:** move to increase to \$26,820.00

**Assistant salary expenditures:** move to increase to \$34,060.00

**Proposals:** move to increase by \$4,000.00 due to the new 2018 Salary Schedule.

Total increase of \$4,413.00

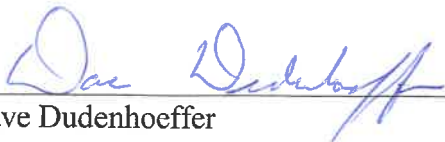
**911:**

**Next 911/Spillman:** Increase budget to \$20,000.00; currently at \$12,000.00. As part of partial payment.

**EMA:** For remainder of Vehicle/Towers Insurance, additional \$500.00 proposed to add to insurance costs to cover MCC Trailer.

Total increase of \$8,700.00 with a credit of \$2,479.60 = Total increase of \$6,220.40

**COMPLETE TOTAL BUDGET INCREASE \$97,792.20, Rounded to \$98,000.00**



Dave Dudenhoeffer  
Presiding Commissioner